

SIMPLE NON-DISCLOSURE AGREEMENT

Agreement No.: NDA-0001
Date: [DD/MM/YYYY]
Effective date: [DD/MM/YYYY]

[Your Business Name]

[Street address, City, Postcode]
[Email] · [Phone]
[Tax / VAT / GST registration no.]

DISCLOSING PARTY

[Party 1 legal name]
[Registered address]
[Representative name, title]
[Email]

RECEIVING PARTY

[Party 2 legal name]
[Registered address]
[Representative name, title]
[Email]

A one-page agreement to keep shared information confidential.

1. Purpose

The parties will share Confidential Information to [Describe why information is being shared, for example evaluating a possible project or partnership] (the "Purpose").

2. What Is Confidential

Any non-public information shared for the Purpose, except information that is already public, already known to the receiving party, or independently developed.

3. What the Receiving Party Agrees

To use the information only for the Purpose, not to share it without written permission, and to return or delete it on request.

4. How Long

These obligations last for [2] years from the effective date.

5. General

This agreement is governed by the laws of [State / Country], and the courts of [City] have jurisdiction. It is the whole agreement on this subject and can only be changed in writing signed by both parties.

Signatures

By signing below, both parties agree to the terms of this agreement.

FOR DISCLOSING PARTY

Name: _____

Title: _____

Signature: _____

Date: _____

FOR RECEIVING PARTY

Name: _____

Title: _____

Signature: _____

Date: _____