

RENOVATION QUOTATION

Quote No.: RQ-0001

Date: [DD/MM/YYYY]

Valid until: [DD/MM/YYYY]

[Your Business Name]

[Street address, City, Postcode]

[Email] · [Phone]

[Tax / VAT / GST registration no.]

CLIENT & PROPERTY

[Client Name]

Property: [Address]

Start: [DD/MM/YYYY] Duration: [X] weeks

[illegible]

TERMS & NOTES

The contingency covers hidden defects found once work starts; unused contingency is not charged.

Changes requested after acceptance are priced as a written variation before work continues.

PAYMENT SCHEDULE

Deposit on acceptance: [30]% = [0.00]

At first fix / midpoint: $[40]\% = [0.00]$

On completion: [30]% = [0.00]

ACCEPTANCE

Accepted by: _____

Signature: _____ Date: _____