

QUOTATION

Northwind Studio

12 King Street, London
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VAT No. GB123456789

Quotation No.: QT-2026-014

Date: 25 Sep 2026

Valid until: 25 Oct 2026

QUOTE FOR

Sarah Khan

Acme Retail Ltd.
88 Market Road, Manchester

#	Description	Qty	Unit Price	Amount
1	Website design, 8 pages	1	2,400.00	2,400.00
2	Content migration	1	450.00	450.00
3	CMS training session (2 hrs)	2	90.00	180.00
4	Monthly maintenance (optional, not in total)	3	150.00	450.00

Subtotal £3,030.00

Discount (5%) -£151.50

VAT (20%) £575.70

TOTAL £3,454.20

TERMS & NOTES

50% deposit (£1,727.10) on acceptance, balance on launch.

Delivery in 4 weeks from deposit. Prices valid for 30 days.

ACCEPTANCE

Accepted by: Sarah Khan, Operations Director

Signature: _____ Date: _____